**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

The public and Press are invited, and all Councillors are summoned, to attend the forthcoming **Parish Council Meeting** of Heybridge Basin Parish Council. The meeting will be held at **The Lock Tea room Basin Road, Heybridge Basin, CM9 4RS on Tuesday 18th July 2023 at 6:30pm,** to transact the following business:

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

Signed: Gemma Lake Date: 12th July 2023

Clerk to Heybridge Basin Parish Council.

**AGENDA**

1. **Chair’s Welcome.**

1. **To receive and accept apologies for absence.**
2. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

*Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.*

1. **To sign as a correct record the minutes of the full council meeting held on 20th June 2023. (Appendix 1)**
2. **To receive a report from the District and County Councillors for the area on any matters of interest.**
3. **Finance.**
4. To approve
5. Payment requests for June/July 2023 *(schedule to be circulated).*
6. Receipts for June/July 2023 *(schedule to be circulated).*
7. Accounts for the three months to 30th June 2023 *(documents to be circulated)*
8. To appoint one member as Bank Verifier.
9. **Website/Emails**
	1. To receive an update from the Clerk and agree any action to be taken.
10. **Public Forum (15 minutes)**

*Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chair will at their discretion then decide if they are able to answer the question(s) or proposes to put the item on the agenda for the next meeting.*

1. **Speed watch**
	1. To receive an update from the WG and agree any action to be taken.
2. **DMCP**
	1. To receive an update from the WG and agree any action to be taken.
3. **United Reformed Church**
	1. To discuss the URC and agree any action to be taken.
4. **Noticeboard near Jolly Sailor**
	1. To receive an update from Cllr Hodges and agree any action to be taken.
5. **D-DAY 80**
	1. To receive an update from the Clerk and agree any action to be taken.
6. **Planning Applications**
7. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*

**23/00636/HOUSE** – 5 St Georges Close – Single storey side extensions.

**23/00650/PACUCD** – Leanna House, Lock Hill - Conversion of existing workshop building to 2-bedroomed residential dwelling including internal and external alterations.

1. **Clerk’s Report**
	1. Land adjacent to St Georges Church
	2. Bus Shelter Land
	3. Basketball/ Netball Hoop Funding
	4. MDC
2. **Correspondence**
3. To note correspondence received and any actions to be taken.
4. **Local Issues**
5. To note any items of inclusion on the agenda for the next meeting of the Parish Council.

Clerk Contact details: clerk@heybridgebasinpc.org.uk

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)